



# **Bonner County**

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## **Board of Commissioners**

Dan McDonald

Steve Bradshaw

Jeff Connolly

### **MINUTES FOR THE BONNER COUNTY BOARD OF COMMISSIONERS' MEETING**

May 24, 2022 – 9:00 A.M.

Bonner County Administration Building  
1500 Hwy 2, Suite 338, Sandpoint, ID

On Tuesday, May 24, 2022 the Bonner County Commissioners met for their regularly scheduled meeting with Commissioners Connolly, Bradshaw & McDonald present. Commissioner McDonald called the meeting to order at 9:00 a.m. The Invocation was presented by Chad Wilks and the Pledge of Allegiance followed.

#### **ADOPT ORDER OF THE AGENDA**

Commissioner Connolly made a motion to adopt the order of agenda as presented. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

#### **PUBLIC COMMENT –**

None

#### **CONSENT AGENDA – Action Item**

- 1) Bonner County Commissioners' Minutes for May 17, 2022
- 2) Invoices Over \$5K: EMS (2), Sheriff
- 3) Liquor Licenses: Idaho Pour Authority LLC, Sandpoint, ID; Stoneridge Golf, Blanchard, ID
- 4) Plat for Approval: Piper's Run File #MLD0012-22

Commissioner Bradshaw made a motion to approve the Consent Agenda as presented. Commissioner Connolly seconded the motion. All in favor. The motion passed.

#### **ASSISTANCE – Kevin Rothenberger**

- 1) Action Item: Discussion/Decision Regarding Appointment of Member to Board of Community Guardian;  
**Resolution**

Commissioner Connolly made a motion to approve Resolution #2022-42 appointing Maryanne Britten to the Bonner County Board of Community Guardians for a four (4) year term beginning on June 1, 2022 and expiring on June 1, 2026. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

#### **EMS – Jeff Lindsey**

- 1) Action Item: Discussion/Decision Regarding Surplus Equipment, Three (3) Ambulances; **Resolution**
- Commissioner Bradshaw made a motion to Resolution #2022-43 declaring the listed ambulances as surplus. Commissioner Connolly seconded the motion. All in favor. The motion passed.

#### **EMERGENCY MANAGEMENT – Bob Howard**

- 1) Action Item: Discussion/Decision Regarding Hazardous Fuels Treatment, Contract, Rock Solid Brush Control and Excavation LLC

Commissioner Connolly made a motion to approve and sign the Contract for Hazardous Fuels Treatment between Bonner County and Rock Solid Brush Control and Excavation LLC for project work on the BONFire program funded by an Idaho Department of Lands Grant with no County match. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

**PROSECUTOR – Bill Wilson**

1) Action Item: Discussion/Decision Regarding Sole Source Procurement, Karpel Case Management Software  
Commissioner Bradshaw made a motion to approve the contract with Karpel for case management software as discussed and for the Chairman to sign the contract administratively. Commissioner Connolly seconded the motion. All in favor. The motion passed.

**RECREATION – Pete Hughes**

1) Action Item: Discussion/Decision Regarding Unanticipated Revenue; Resolution  
Commissioner Connolly made a motion to approve Resolution #2022-44 authorizing the Clerk to open the Priest Lake Snowmobile budget and increase line item 036-7040, Vehicle Repair/Maintenance, in the amount of \$8,860.65. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

**ROAD & BRIDGE – Jason Topp**

1) Action Item: Discussion/Decision Regarding FY2022 Leading Idaho Local Bridges Grant Application  
Commissioner Bradshaw made a motion to approve the support of the 5 applications for the Leading Idaho Local Bridges Program and authorize the Road & Bridge Department to move forward with the grant submittals to the Local Highway Technical Assistance Council. Commissioner Connolly seconded the motion. All in favor. The motion passed.

**HUMAN RESOURCES – Alissa Clark**

1) Action Item: Discussion/Decision Regarding Request to Recruit, Three Positions  
Commissioner Connolly made a motion to approve commencing with recruitment for the requested positions: effective May 24, 2022. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

Meeting was recessed at 9:15 a.m.

Meeting was reconvened at 9:19 a.m.

**EXECUTIVE SESSION – Human Resources**

1) Executive Session under Idaho Code § 74-206 (1) (A) Hiring with Human Resources  
Action Item: Discussion/Decision Regarding Hiring

At 9:19 a.m. Commissioner Bradshaw made a motion to go into Executive Session under Idaho Code § 74-206 (1) (A) Hiring. Commissioner Connolly seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – aye. Commissioner Bradshaw – Aye. All in favor. The motion passed.

Commissioner Connolly made a motion to raise the base pay of site attendants as discussed in executive session. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

**EXECUTIVE SESSION – Technology**

1) Executive Session under Idaho Code § 74-206 (1) (D) Records Exempt with Technology  
Action Item: Discussion/Decision Regarding Annual Subscription Renewal; \$21,815.00

At 9:26 a.m. Commissioner Connolly made a motion to go into Executive Session under Idaho Code § 74-206 (1) (D) Records Exempt. Commissioner Bradshaw seconded the motion. Roll Call Vote: Commissioner McDonald – Aye. Commissioner Connolly – aye. Commissioner Bradshaw – Aye. All in favor. The motion passed.

The meeting was reconvened at 9:35 a.m.

Commissioner Connolly made a motion to approve and pay the helpdesk services renewal in the amount of \$21,815.00. Commissioner Bradshaw seconded the motion. All in favor. The motion passed.

Commissioner McDonald adjourned the meeting at 9:35 a.m.

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The following is a summary of the Board of County Commissioners  
Special Meetings, (including Tax Cancellations, Assistance Meetings/Admin and other) Executive Sessions,  
Emergency Meetings and Hearings held during the week of May 17, 2022 – May 23, 2022  
Copies of the complete meeting minutes are available upon request.

On Tuesday, May 17, 2022 an Executive Session was held pursuant to Idaho Code §74-204 (2) & Idaho Code § 74-206 (1) (F) Litigation.

On Wednesday, May 18, 2022 Tax Cancellations were held pursuant to Idaho Code §74-204 (2). The Following Files were Approved: MH56N02W14485A & PP55N05W066900A; Tabled: MH58N02W24706LA.

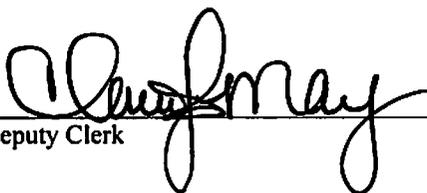
On Thursday, May 19, 2022 an Executive Session was held pursuant to Idaho Code §74-204 (2) & Idaho Code § 74-206 (1) (F) Litigation.

On Monday, May 23, 2022 Swearing in of an Elected Official was held pursuant to Idaho Code §74-204 (2).

On Monday, May 23, 2022 a Hayden Ross Audit Presentation was held pursuant to Idaho Code §74-204 (2).

ATTEST: Michael W. Rosedale

  
\_\_\_\_\_  
Dan McDonald, Chairman

By   
\_\_\_\_\_  
Deputy Clerk

5/31/22  
\_\_\_\_\_  
Date

## Expenditures over \$5K for Business Meeting 5/31/2022

### Sheriff:

#### 1) Replacement Batteries

CDW-G

**\$14,056.96**

### EMS:

#### 1) Cabinets for the new F-150's

SMS Auto & Marine

**\$10,350.00**

#### 2) Ambulance Lease Annual Payment

Columbia Bank

**\$107,509.69**

#### 3) Three (3) Computers for Ambulance

Getac

**\$11,533.14**